



## **Tagging of CCT Recipient**

## To tag a learner who is a Conditional Cash Transfer (CCT) Recipient, here are the steps:

1. Go to LIS website <a href="http://lis.deped.gov.ph/">http://lis.deped.gov.ph/</a> and login using your LIS user account.

lease	e sign in
Jsername	
Password	
Sign in	
Forgot	password?

2. Once login, click the Learner Information System link.



3. Click the List of Classes tab. Then, click the Class Section name of the learner's section.

Dashboard	Dashboard	Early Registration	Quick Count	List of Classes	Transfers 2	School Forms <del>-</del>	Data Corrections	Support
Grade 2								
ROSE		24						
	Review & Finalize	•						





4. Look for the learner's name. Then, click the Pencil icon on the opposite side of the learner's name.

Enrolment						
#	Learner		Gender	Date of first Attendance	Status GenAve	
1			М	06/05/17	🖍 No status	Profile
2			М	06/05/17	🖍 No status	Profile
3			М	06/05/17	🖍 No status	Profile
4			М	06/05/17	🖍 No status	Profile
5			М	06/05/17	🖍 No status	Profile
6			М	06/05/17	🖍 No status	Profile

5. Ticked the Conditional Cash Transfer (CCT) Recipient option. Then, click the Update button.



To check if the learner was successfully tagged:

- 1. Click the Profile button on the opposite side of the learner's name.
- 2. Under Enrolment, it should displayed as CCT Recipient:

Enrolment	Correction of Grade Level
Date of first attendance 06/05/2017	
₽ Section	View History